

Quality Policy

Version	1.0
Document ref.	PLC012
Date issued	12/2/2018
Author	Aris (Artemis) Theophilou Director



J&A Theophilou Consulting Engineers (UK) Ltd

46-48 East Smithfield, London E1W 1AW

Our consultancy is committed to maintaining the highest quality standards in its work. We strive to achieve our project aims in a timely manner, to fully comply with the relevant standards, regulations, and legislation, and to fulfil our commitments to our clients in full. We believe that these are key factors for the success of our organization.

Our Quality Policy consists of the following pillars:

- Adopting a robust and effective business management system consisting of policies and procedures for the control of quality.
- Ensuring that we have the capability and resources to complete every work we undertake in a defect-free and timely manner.
- Ensuring that employees have adequate knowledge and experience to perform their duties to the highest standards.
- Providing sufficient training, support, and resources to our employees to be up to date with the latest regulations, standards, and developments in the industry.
- Maintaining a knowledge base of case studies, best practices, and lessons learned, as a means of achieving continual improvement.
- Requiring all business partners, subcontractors, suppliers, to have a Quality Policy of similar standards.

The Director is responsible for the implementation of the Quality Policy. The Director is responsible for reviewing the Quality Policy annually or whenever significant shortcomings are identified.

All employees are required to read and comply with the Quality Policy.

Signed



Aris (Artemis) Theophilou, Director

Date: 12/2/2018